

CITY OF CHARLEVOIX
SPECIAL JOINT CITY COUNCIL/DDA MEETING MINUTES
Monday, March 24, 2008 - 5:30 p.m.
210 State Street, City Hall, 2nd Floor Council Chambers, Charlevoix, MI

The meeting was called to order at 5:35 p.m. by Mayor Norman L. Carlson, Jr.

I. Invocation (Pledge of Allegiance)

II. Roll Call of Members Present

Mayor:	Norman L. Carlson, Jr.
City Manager:	Robert Straebel
City Clerk:	Linda Weller, Recording Secretary
Council Members Present:	Council members Dennis Kusina, Lyle Gennett, Gabe Campbell, Greg Stevens, Jill Picha, Sperm Chamberlain.
Council Members Absent:	None
DDA Members Present:	Dan Barron, John Taylor, Kirby Dipert, Patricia Blanchard, John Yaroach, Hugh Mason, Fred DiMartino, Jeannine Wallace and Mayor Norman Carlson Jr.
DDA Members Absent:	None
DDA Executive Director:	Keith Carey

III. Inquiry Regarding Possible Conflicts of Interest

None.

IV. General Business

A. Charlevoix Marina & East Park Recommended Site Furnishings

1. Discussion and Approval of Recommended Site Furnishings and Associated Costs
2. Identify and Approve a Funding Source for the Waterfront Redevelopment Grant's Local Match

Executive Director Keith Carey reviewed the proposal. Mr. Carey is seeking approval to apply for a grant from the Michigan Department of Environmental Quality for a Waterfront Redevelopment Grant (WRG) to assist in the purchase of the park furniture. The grant funds are a part of the 1998 voter approved Clean Michigan Initiative (CMI). The WRG grant requires a minimum local match of 25%. The grant allows the City to use in-kind services as part of its matching funds. Mr. Carey is seeking a funding source to provide \$11,470.50 in local matching funds and in-kind services totalling \$13,140.00 to meet the required 25% local match. Staff is proposing that the in-kind services be the City's installation of the park furniture.

Project architect Mark Buday and landscape architect Richard Hitz have researched possible site furnishings and the placement of these furnishings for the East Park project. The Parc Vue bench was selected by Mr. Hitz. The bench is manufactured in the state of Michigan, would be made with recycled materials, and would be low maintenance. The existing wood park benches require extensive maintenance. The Parc Vue bench has a backless option and is available in a titanium powder coated finish which would blend in with the park setting and not overwhelm the site. The light color would also reflect the sun, where the dark green benches absorb the sun's heat.

The City Council and DDA reviewed the recommended park bench, litter/ash receptacles and recycling receptacles.

DDA Board member Jeannine Wallace voiced concern that the proposed bench was too modern. The DDA has chosen traditional/classic furniture designs in the past. She was disappointed that the DDA had not been allowed to offer input regarding the bench design. She would like to review other bench samples.

Councilmember Gennett also stated that he would like to review other bench styles.

Executive Director Carey asked the Boards to consider the grant application. He is seeking a commitment from the City Council and the DDA to apply for the grant and their designation of a funding source for the City's local share.

Mr. Hitz agreed to meet with a small group to select a bench style.

Council members Campbell and Picha voiced concerns on the proposed bench's color.

Executive Director Carey reminded the Boards that the grant application deadline is March 26. It is the City's desire to have the park furniture in place by the end of June, but a firm date is impossible to determine.

The City Council and the DDA reviewed funding options. The funds raised for the interactive fountain must be used for the fountain. If the Charlevoix Fountain of Youth raises the necessary funds for the interactive water fountain, the DDA and marina contributions for the fountain would be less and City funds would be available for the City's East Park furnishings grant.

Motion made by Councilmember Campbell and supported by Councilmember Picha to authorize the use of marina funds as part of a 25% local match for the [Michigan Department of Environmental Quality's Waterfront Redevelopment] grant. The local match shall be a combination of in-kind services and marina funds. The marina will fund approximately \$11,500.

Motion was adopted by the following yeas and nays vote:

Yeas:	Council Members Kusina, Gennett, Campbell, Stevens, Picha, Chamberlain.
Nays:	None.
Absent:	None.

Motion made by Mayor Carlson and seconded by DDA Board member Yaroach to support the City Council's action [to authorize the grant funds].

Motion was adopted by the following yea and nay vote:

Yeas: DDA Board members Barron, Taylor, Dipert, Blanchard, Yaroch, Mason, DiMartino, Wallace and Mayor Carlson.
Nays: None.
Absent: None.

3. Discussion and Approval of Resolution in Support of Application for Waterfront Redevelopment Grant

Motion by Councilmember Sherm Chamberlain, seconded by Councilmember Dennis Kusina, to approve Resolution 2008-03-03 as follows:

**CITY OF CHARLEVOIX
RESOLUTION NO. 2008-03-03
DEQ Waterfront Redevelopment Grant**

WHEREAS, that the City Council of the City of Charlevoix is supportive of the grant application to the Michigan Department of Environmental Quality's Waterfront Redevelopment Grant Program for the Charlevoix East Park renovation project; and

WHEREAS, the proposed improvements will include site furnishings such as benches and recycling and trash receptacles.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CHARLEVOIX, is supportive of the grant application to the Michigan Department of Environmental Quality's Waterfront Redevelopment Grant Program for site furnishings and authorizes the Mayor to sign the grant application.

RESOLVED, this 24th day of March, 2008, A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Campbell, Chamberlain, Gennett, Kusina, Picha, Stevens
Nays: None
Absent: None

Motion by Dan Barron, seconded by Jeannine Wallace, to approve Resolution 2008-01 as follows:

**CHARLEVOIX DOWNTOWN DEVELOPMENT AUTHORITY
RESOLUTION NO. 2008-01
DEQ Waterfront Redevelopment Grant**

WHEREAS, that the Charlevoix Downtown Development Authority is supportive of the grant application to the Michigan Department of Environmental Quality's Waterfront Redevelopment Grant Program for the Charlevoix East Park renovation project; and

WHEREAS, the proposed improvements will include site furnishings such as benches and recycling and trash receptacles.

NOW THEREFORE BE IT RESOLVED THAT THE CHARLEVOIX DOWNTOWN DEVELOPMENT AUTHORITY, is supportive of the grant application to the Michigan Department of Environmental Quality's Waterfront Redevelopment Grant Program for site furnishings and recommends the Mayor sign the grant application.

RESOLVED, this 24th day of March, 2008, A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Barron, Blanchard, Carlson, DiMartino, Dipert, Mason, Taylor, Wallace, Yaroch
Nays: None
Absent: None

Councilmember Chamberlain suggested that a committee meet with Richard Hitz and Keith Carey to choose the site furnishings. Jeannine Wallace will be the DDA's representative and Lyle Gennett will represent the City Council.

V. Adjourn

Mayor Carlson adjourned the meeting at 6:15 p.m.

Respectfully submitted by Linda Jo Weller, DDA Recording Secretary

Carol A. Ochs City Clerk

Norman L. Carlson, Jr. Mayor

Linda Jo A. Weller, Recording Secretary

Hugh Mason DDA Chairman